

**NOTICE OF A SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF ASHEBORO**

MEETING DATE: MONDAY, MAY 20, 2019

MEETING TIME: 7:00 PM

LOCATION: CITY OF ASHEBORO
PUBLIC WORKS FACILITY,
1312 N. FAYETTEVILLE STREET,
ASHEBORO, NORTH CAROLINA 27203

At 7:00 p.m. on Monday, May 20, 2019, the Asheboro City Council will convene for a special meeting in the main conference room at the City of Asheboro Public Works Facility 1312 North Fayetteville Street, Asheboro, North Carolina 27203.

In addition to a budget presentation, one action item is on the meeting agenda.

The city council will be asked to take action on a resolution that designates Finance Director Deborah P. Reaves as “Primary Agent” and Water Resources Director Michael D. Rhoney, PE as “Secondary Agent” to execute and file applications on behalf of the City of Asheboro for federal and/or state assistance in connection with Tropical Storm Michael. This resolution, which has been provided by the North Carolina Division of Emergency Management, is titled “DESIGNATION OF APPLICANT’S AGENT.”

The remainder of the special meeting will be devoted to providing the mayor and city council with an overview of the budget proposed for the municipal corporation for fiscal year 2019-2020, inclusive of projects that may impact the budget. The city manager and finance director will lead the presentation of the proposed budget.

All interested persons are invited to attend the meeting.

This special meeting notice is issued on the 15th day of May, 2019.

/s/ David H. Smith
David H. Smith, Mayor
City of Asheboro, North Carolina

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**SPECIAL MEETING
ASHEBORO CITY COUNCIL
CITY OF ASHEBORO PUBLIC WORKS FACILITY CONFERENCE ROOM
1312 NORTH FAYETTEVILLE STREET
MONDAY, MAY 20, 2019
7:00 p.m.**

This being the time and place for a special meeting of the Asheboro City Council, a meeting was held with the following elected officials and city management team members present:

- David H. Smith) – Mayor Presiding
- Clark R. Bell)
Edward J. Burks)
Walker B. Moffitt) – Council Members Present
Jane H. Redding)
Katie L. Snuggs)
Charles A. Swiers)
- Linda H. Carter) – Council Member Absent
- John N. Ogburn, III, City Manager
Michael L. Leonard, PE, City Engineer
Deborah P. Reaves, Finance Director
Jeffrey C. Sugg, City Attorney
Tammy M. Williams, Deputy City Clerk

1. Call to order.

A quorum thus being present, Mayor Smith called the meeting to order for the transaction of business, and business was transacted as follows.

2. Resolution for “Designation of Applicant’s Agent” for Tropical Storm Michael.

A resolution, which had been provided by the North Carolina Division of Emergency Management, was presented to the Council for the designation of the primary agent and secondary agent to file applications on behalf of the city for federal and state assistance in connection with Tropical Storm Michael. Council Member Bell moved to approve this resolution by reference, and the motion was seconded by Council Member Snuggs. Council Members Bell, Burks, Moffitt, Redding, Snuggs, and Swiers voted unanimously to approve the following resolution by reference.

19 RES 5-19

RESOLUTION	
DESIGNATION OF APPLICANT'S AGENT	
North Carolina Division of Emergency Management	
Organization Name (hereafter named Organization)	Disaster Number:
City of Asheboro	FEMA-4412-DR-NC
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):	
Applicant's Fiscal Year (FY) Start	
2019	Month: 07 Day: 01
Applicant's Federal Employer's Identification Number	
56 - 6001167	
Applicant's Federal Information Processing Standards (FIPS) Number	
151 - 02080 - 37	
PRIMARY AGENT	SECONDARY AGENT
Agent's Name	Agent's Name
Deborah P. Reaves	Michael D. Rhoney
Organization	Organization
City of Asheboro	City of Asheboro
Official Position	Official Position
Finance Director	Water Resources Director
Mailing Address	Mailing Address
PO Box 1106	PO Box 1106
City ,State, Zip	City ,State, Zip
Asheboro, NC 27204-1106	Asheboro, NC 27204-1106
Daytime Telephone	Daytime Telephone
(336) 626-1201	(336) 626-1201
Facsimile Number	Facsimile Number
(336) 626-1218	(336) 626-1218
Pager or Cellular Number	Pager or Cellular Number
(336) 736-0308	
BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 20th day of May, 2019	
GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title	Name
David H. Smith, Mayor	Tammy M. Williams
Name and Title	Official Position
Clark R. Bell, Council Member	Deputy City Clerk
Name and Title	Daytime Telephone
Edward J. Burks, Council Member	(336) 626-1201, Ext. 217
CERTIFICATION	
I, <u>Tammy M. Williams</u> , (Name) duly appointed and <u>Deputy City Clerk</u> (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of <u>the City of Asheboro</u> (Organization) on the <u>20th</u> day of <u>May</u> , 2019.	
Date: <u>5-21-19</u>	Signature: <u>Tammy M. Williams</u>

Rev. 06/02

CONTINUATION OF GOVERNING BODY:
Walker B. Moffitt, Council Member
Jane H. Redding, Council Member
Katie L. Snuggs, Council Member
Charles A. Swiers, Council Member



APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.

3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.

4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.

5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.

6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.

7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.

9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.

10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.

11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.

14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.

15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.

16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.

17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.

18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.

19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.

20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.

21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.

23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.

24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.
- STATE ASSURANCES
- The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.
3. Overview of the proposed budget for Fiscal Year 2019-2020.
- Mr. Ogburn utilized a slide show to provide details of the proposed budget for the City of Asheboro for the upcoming fiscal year. The proposed budget is balanced at \$46,462,432 with the General Fund allocation at \$31,743,697 and the Water and Sewer Fund allocation at \$14,718,735.
- The recommended budget reflects an unchanged property tax rate of \$0.665 per \$100 valuation and no recommended rate increase for utility services. Mr. Ogburn anticipates that all water/sewer meters will be replaced to radio read in the 2019-2020 fiscal year.
- During his presentation, Mr. Ogburn highlighted certain expenses including, but not limited to the following:
- 2.5% COLA for employees and increases for years of service
 - Increases related to Council of Government pay studies
 - Developmental pay increases
 - Funding for new positions (4 Police Officers and 5 Fire Fighters) to be hired in the fourth quarter and 1 Fire Inspector
 - \$680,000 for debt service

- \$249,000 for IT upgrades including computer and server replacements, network and firewall upgrades, and police and fire mobile data terminal replacements
- \$132,000 for Community Development activities including partnership with Habitat for Humanity and downtown redevelopment plan funding
- \$120,000 for Planning and Zoning Department professional services including continued website development, engineering services for Industrial Park Avenue sidewalk, consulting on the development of the downtown historic district update, and consulting on development of downtown historic district
- \$50,000 for code enforcement activities
- \$10,000 for The Family Crisis Center to support abused women and children
- \$20,000 for continued and ongoing phased remodel of City Hall
- \$326,000 for replacement of 12 police department vehicles and \$146,000 for small equipment/safety equipment for vehicles and officer use
- \$6,700 for Street Scout Speed Trailer and \$14,000 for an evidence storage lift at the police department
- \$75,000 for remodel and building maintenance at the Police Department
- \$21,000 for building maintenance at the Fire Department
- \$188,000 for fire fighter safety equipment and gear
- \$1,400,000 for Fire Department ladder truck
- \$20,000 for sign/banner making equipment in Operations Department
- \$441,000 for Street Department equipment (leaf truck, tandem dump truck and 2-ton dump truck)
- \$41,000 for a new truck and survey equipment for Engineering Department
- \$50,000 for Engineering Department professional services for McCrary Ballpark
- \$21,000 for E-Vision Digital Projector for the Sunset Theatre
- \$259,000 for programs for Recreation/Arts & Culture Services Division for activities in the community including sports, Sunset Theatre programming, Senior Adults Center, Concerts in the park, Arts Guild, Boys & Girls Club etc.
- \$45,000 in professional services to upgrade the Recreation Master Plan
- \$411,000 in maintenance and repair for the remodel of the McCrary Gymnasium
- \$133,000 for Asheboro/Randolph Public Library
- \$95,000 in Facilities Maintenance Department for service truck replacements and one greens blower
- \$50,000 for professional services associated with proposed new Airport Terminal Building and \$30,000 for fuel truck lease

A public hearing on the proposed budget for the upcoming fiscal year will be held during the council's regular meeting on June 6, 2019.

A copy of the city's proposed annual budget for fiscal year 2019-2020, as well as the slide show utilized by Mr. Ogburn during this meeting, is on file in the city clerk's office.

No action was taken on the budget during this special meeting of the council.

Mayor Smith adjourned the special meeting at 8:09 p.m.

/s/Tammy M. Williams
Tammy M. Williams, Deputy City Clerk

/s/David H. Smith
David H. Smith, Mayor